Minutes
August 25, 2016

ATTENDANCE: Gib Sawtelle, David Breeding, Martha Weeks, Joanne Vega, Jamie Burns, Joyce Allen, David Morrison, Colleen Locke, Rosemary Shaunfield, and Todd Van Dresar.

MISSING: Tamara Carpenter

1. **Review and approve minutes** - Minutes were reviewed and slight changes were made to the minutes from the July 28th meeting. The title was changed from F&A Diversity Plan to F&A Climate & Diversity Plan.

2. **Discuss recent ELT Breakfast** - The recent monthly ELT breakfast meeting was very informative. Some topics of discussion were important dates to keep in mind. August 29th and Oct. 4th. The students start back with classes on August 29th. President Young will be giving The State of University Address on Oct 4th. Remember the EOD and all the programs that are available. Also the Staff Scholarship Program as well as Wellness Works that President Young established. New faces to join our department. Three new VP’s. Amy Smith, Dee Childs, and Barbara Abercrombie. Last but not least, Riverside Campus will eventually host a home for Blinn College and additional educational programs for new students. Several topics were discussed and very informative.

3. **Continuation of progress for F&A Climate & Diversity Plan** - Continuation of Equity & Treatment Module topics. This meeting concentrated on E/T 4. The topic was to brainstorm and develop potential ideas to “Promote a Culture of Respect within the work environment.” Educate Supervisors and Employees where to go or who to go to with a potential problem in the work place. Increase knowledge to new and veterans of our department and other departments on how to proceed if a situation occurs. Increase knowledge by training sessions or invite guest speakers to help to refresh each person of the importance of respect in the work place.

4. **Other Business** - The group decided on two dates for our group to present at the next Town Hall Meeting. Our first choice date is Oct. 4th from 10:30-noon and the second choice date is September 29th from 10:30-noon. Gib will present the two times to Lisa Rosser and then he will send an e-mail to let the group aware of the date scheduled. Our next CCCR meeting will be scheduled for September 22nd at 1:30 pm at the GSC in room 2605. At the next meeting, we will be rehearsing for the Town Hall Meeting where our group will present the ideas for implementation of the Climate & Diversity Plan.